

Warren Wilson College

POSITION TITLE: Director of Aquatics

DEPARTMENT: Athletics and Adventure Sports

REPORTS TO: Director of Athletics

POSITION SUMMARY:

The Director of Aquatics is responsible for managing the Aquatic Center and coaching an intercollegiate Swim Team. Director may also teach aquatics related courses as qualified.

SPECIFIC RESPONSIBILITIES:

1. Maintains a clean, safe, and inviting aquatic center to meet the fitness, recreational, and competitive needs of students, staff, staff families, rental groups, community pool members, and conference guests.
2. Monitors equipment, water quality and orders chemicals and other supplies as needed.
3. Schedules the facility.
4. Manages several budgets: pool maintenance, swim team and revenue.
5. Trains and supervises student lifeguards and pool cleaners.
6. Holds weekly meetings with pool crew and maintains OSHA certifications.
7. Collaborates with physical plant staff to repair, maintain, and enhance the facility.
8. Coaches an intercollegiate swim team:
9. Schedules intercollegiate contests. Considerations involved in scheduling are travel time, competition between "like" opponents, and realistic physical demands placed on student-athletes.
10. Plans and implements a systematic recruiting program under the direction of the athletic department and the admission office.
11. Meets regularly with the Director of Athletics to discuss team and player progress.
12. Tracks student athletes' progress in regards to Warren Wilson College's Triad of Learning: academic, work and service.
13. Follows the rules and regulations of the athletic department staff as written in the College handbook, and the recommendations of the Athletic Advisory Committee.
14. Teaching may include: lifeguard training, First Aid, CPR, and swimming.

WORKING CONDITIONS:

1. Aquatic environment.
2. Coaching environment.
3. Working with and exposure to pool chemicals.
4. Evening and weekend hours.

QUALIFICATIONS:

1. Committed to the college's mission and the mission of Athletic and Adventure Sports program.
2. Five years experience as a pool manager with responsibilities for budgeting, record keeping, safety and supervision required.
3. Bachelor's degree, and current certification in pool management.
4. Ability to communicate with all pool constituencies.
5. College level coaching experience highly desirable.
6. Must have Life Guard Instructor Certification and Certified Pool Operator (CPO) certifications and/or willingness and ability to obtain certification.