



# Warren Wilson COLLEGE

**Annual Security  
&  
Fire Safety Report  
2022**

# Warren Wilson College

## Mission Statement

The mission of Warren Wilson College is to provide a distinctive undergraduate and graduate liberal arts education. Our undergraduate education combines academics, work, and service in a learning community committed to environmental responsibility, cross-cultural understanding, and the common good.

### Introduction

The Warren Wilson College combined Annual Security Report and Fire Safety Report can be viewed on the Warren Wilson website. This combined report contains information regarding campus security and personal safety, including topics such as crime prevention, fire safety, campus safety authority, crime reporting policies, disciplinary procedures, and other matters of importance related to security and safety on campus. This report also contains information about crime statistics for the three previous calendar years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by Warren Wilson College, and on public property within or immediately adjacent to and accessible from the campus.

### A Message from the Vice President for Student Life

As our mission statement describes, Warren Wilson College is a community. In practical terms, “community” means that we depend on everyone’s consistent use of good judgment and concern for the rights of others. Community requires us to act with honesty, civility, empathy, and integrity. Some actions infringe on the rights of others or directly undermine the kind of community Warren Wilson College strives to be and those behaviors are prohibited by our College policies. All members of our community are expected to follow local, state, and federal laws. Our community demands that we each take responsibility for our own behavior and the behavior of those around us. If someone does something that you believe is wrong or inappropriate, we suggest that you talk to them about it if possible. Explain how such behavior affects you and others and suggest alternatives. If that is not effective and/or the behaviors create a dangerous, threatening, or uncomfortable environment for you, the student involved or others, then report the behavior to an RA, RD, Associate Dean, Vice President, Public Safety, or other employees so that an intervention can take place.

### Preparing the Annual Security Report

The Residence Life and Public Safety departments prepare this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Director of Public Safety Jonathan Davidson reviewed the disciplinary action files as well as the public safety reports for 2021. Additionally, the Director of Counseling and Wellness, Mariel Epstein Olsen, reviewed her center’s reports with the Title IX Coordinator for reportable sex crimes and offenses relating to gender. This report was also prepared in cooperation with local law enforcement jurisdictions that provided updated information in regards to reportable crime statistics from the surrounding areas of campus.

### Emergency Response – Timely Warning – Evacuation Procedures

Timely warnings, or alerts, are provided to the community whenever a situation presents a serious or continuing threat to students or employees. The intent of a timely warning is to provide information that enables individuals to protect themselves. Warren Wilson College will immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus unless issuing a notification will, in the professional

judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond or otherwise mitigate the emergency. This notification will take place via emergency text alert, all campus email, and emergency voice alert over loudspeakers placed around campus. These systems are tested each semester and will generally be unannounced. The campus community can enroll to receive campus text alerts here: [https://my.warren-wilson.edu/ICS/Emergency\\_Resources.jnz](https://my.warren-wilson.edu/ICS/Emergency_Resources.jnz).

Members of the Warren Wilson College Emergency Response Team will initiate the systems informing the community of the emergency and if any actions are to be taken. Building evacuation procedures and routes are posted in all campus buildings. In the event of an evacuation, faculty, staff, crew supervisors, and staff supervisors will account for all persons present and notify emergency personnel of any persons missing.

All members of the Emergency Response Team have been trained and certified in Federal Emergency Management Agency Incident Command System protocols in campus emergency response procedures. Our campus emergency responders coordinate with local emergency response personnel including the Swannanoa Fire Department and Buncombe County Sheriff's Office.

Warren Wilson College will also alert the campus community regarding Clery Act crime that is reported to Public Safety when it is determined that the crime represents a serious or continuing threat to students and employees. Public Safety and the Vice President for Student Life offices will collaborate on distributing campus alerts. Other members of the Emergency Response Team have also been trained in issuing emergency alerts.

## Reporting Criminal Actions or Other Emergencies

All members of the Warren Wilson College community, including visitors, are encouraged to report campus crimes, serious incidents, and other emergencies immediately by dialing Public Safety at (828) 230-4592 from any telephone or by activating any of the emergency blue light phones on campus. Regardless of how and where you decide to report these incidents, it is critical for the safety of the entire campus community that you immediately report all incidents to Public Safety to ensure effective investigation and appropriate follow-up actions, including issuing a timely warning or emergency notification.

## Daily Crime Log

The Public Safety Department also maintains a daily crime log, which is contained within the interdepartmental reporting system, Advocate. Copies of some reported incidents to the Warren Wilson College Public Safety Department may be obtained upon request.

## Voluntary, Confidential Reporting

If you are the victim of a crime and do not want to pursue action within the administrative system or the criminal justice system, you may still want to consider making a confidential report. The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others. With such information, the College can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

## Staff Who Take Reports of Criminal Offenses

The below-listed staff members were responsible for receiving reports of criminal offenses described in the law for the purpose of making timely warning reports and the annual statistical disclosure of the 2021 calendar year.

Tacci Smith – Interim Dean of Students  
RJ Chittams– Associate Dean of Students and Director of Residence Life  
John Davidson - Director of Public Safety  
Daniel Gardner – Public Safety Officer  
Robert Senna – Public Safety Officer  
Austin Bennett - Public Safety Officer  
Paul Puglisi - Public Safety Officer  
Caroline Rodgers - Public Safety Officer

## Campus Security Authorities

Although we encourage the reporting of campus criminal activity directly to Warren Wilson College Department of Public Safety, in some instances members of the campus community may notify one of the designated campus security authorities about a crime. Crime statistics are gathered from Warren Wilson College Campus Security Authorities using a crime incident report form. When a crime is reported to Campus Security Authorities, the crime incident report is completed and sent immediately to the Vice President for Student Life or designee.

A Campus Security Authority (CSA) is defined as “An official of an institution who has significant responsibility for student and campus activities, including but not limited to, student housing, student discipline, and campus judicial procedures.” Individuals may be designated as CSAs if their official job responsibilities involve significant interaction with student and/or campus activities; serve as formal or unofficial mentors to students; serve as a member in an office or of a committee to whom students are instructed or informed to report or discuss crimes, allegations of crimes and other troubling situations; or have oversight for disciplinary procedures.

At Warren Wilson College Security Authorities include but are not limited to, Public Safety; Resident Assistants; Resident Directors and Area Coordinators; Student Health Center Staff; Athletic Director, Athletic Coaches, Athletic Assistant Coaches, Athletic Trainers, and staff members; Office of Residence Life staff; Faculty and Staff, Club and Organization Advisors; Vice President for Student Life; Community Service Student Assistants; Student Activity Directors; Student Gymnasium Center Staff; Title IX Coordinator and Deputy Coordinators; and Study Abroad Coordinators.

The following officials are exempt from reporting when they are acting as pastoral or professional counsel. For this purpose:

The Chaplain and Director of Spiritual Life is a person who is associated with a religious order or denomination, is recognized by the religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.

A Professional Counselor is a person whose official responsibilities include providing mental health counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification. Other persons who have significant responsibility for campus and student activities and counsel or advise students and employees are not exempt from reporting.

## Counselors and Confidential Crime Reporting

Warren Wilson Pastoral and Professional Counselors, when acting as such, are not required to report crimes. They are encouraged, if and when they deem appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis to Public Safety or local law enforcement.

The following staff members can receive voluntary, confidential reports of crimes for inclusion in the Annual Security Report.

Shannon Spencer – Campus Chaplin  
Mariel Epstein Olsen – Director of Counseling and Wellness  
Michael Fagan - Counselor  
Rachel Keefe – Counselor

## Security of and Access to Campus Facilities

Each building and office on campus is secured with a lockable door. The keys to those locks are kept in the Access Control office on campus and distributed through Access Control when needed. The locks are rekeyed promptly when a key is lost. Access Control maintains records of each key and who it has been signed out to. Their policy is written on each key sign-out page and reads:

“By signing below, you are taking full responsibility for all of the keys listed on this record and are agreeing to the conditions contained herein. These keys are to remain in your possession only as long as they still have necessary use to you and are to be returned to the Access Control crew otherwise. Additionally, if you leave your position at the College, keys are to be returned promptly and directly to the Access Control crew. Keys signed out to you are NOT to be transferred to other staff, faculty, volunteers, or students. You are required to report any lost or stolen keys to the Access Control crew and must return any of the keys on this record if asked to do so by the Access Control crew. If you lose any of the keys you are responsible for there is a fine of \$50 per every door affected and \$5 for every key that we must replace.”

This policy also applies to contractors who come to campus to assist in the maintenance of campus facilities.

## Security of and Access to Residence Halls

The main doors to all residence halls are controlled by proximity locks and require a student or faculty ID to access them. The IDs are printed and distributed by Access Control. Access Control has to wait until the campus registrar has created a student, staff, or faculty member's profile before making the card. These profiles are triggered once the faculty or staff member completes the required paperwork through HR or once the student has deposited with the College after acceptance. Access Control has a policy not to change information, such as birthdays, which are included in the account. Once a card is created the College Press sends a list of ID numbers to the locksmith who then updates each individual door to include access for those who need it, mostly the students and then a few faculty and staff who have a need to access the halls.

Each resident hall bedroom is secured with a key. The keys to each room are housed in Access Control during the summer when not in use and housed in the Area office with each of the four residential areas on campus.

The keys are distributed to residents by verifying identity on the campus roster which is generated by the Housing Office. The resident(s) of each room sign their keys out on keys cards, where they agree to the key policy as outlined in the Student Handbook:

Students will be issued a key to their room when they check-in. If a student changes rooms, they must return their original key and check out a new key with the Residence Life staff member. At the end of the year, students must return their key(s) following the posted checkout procedures. If a student does not return a key, returns the wrong key, or returns it after the deadline, they will be billed \$50 per key and the room will be re-keyed.

- If a student is locked out of their room during business hours they may find assistance from Student Life staff in Dodge House\*. If it is an emergency, they may also call Public Safety. Over the weekends and during the evenings, students will be able to rely on the Residence Life staff member on duty within their area (after 8 pm) or Public Safety.
- If a student's key stops working, the door won't lock, or a key breaks off in the door, follow the same procedure as above for assistance.
- If a student has lost a key they must contact their RA immediately. The door will be re-keyed and new keys will be issued to the student and their roommate. The lost key charge is \$50 per key. If a student loses their ID card, they must contact Access Controls as soon as possible, and they will provide a new ID for free. Not reporting lost keys or leaving rooms unlocked jeopardizes the safety of the residence hall room.

The following are additional statements from the Student Handbook explaining how residence halls are secured and the student and staff's responsibilities for maintaining that security:

All residence halls are secured by access card locks that allow only members of the Warren Wilson community and escorted guests to enter. At check-in, students will be issued an ID card and key to their room. If a student loses or finds a lost ID, they must report it immediately to Residence Life or Public Safety staff.

It is very important for the security of all residents that doors are never propped open. Students must not remove screens in common spaces or their bedrooms to allow for outside access. It is prohibited to share or loan an ID access card or room key with anyone. It is the responsibility of each resident to follow this guideline and close doors that are propped. It is also dangerous to provide access to the building to anyone who is not a resident of that building, including guests or strangers. Students must meet their guests and delivery people at the front door of the residence hall to permit them access to the building. Community members should report suspicious behavior and/or people to a Residence Life staff member or Public Safety immediately.

Residence hall staff is on duty 8 pm to 7 am and are trained and responsible for maintaining the safety and security of the residence halls. This includes enforcing fire safety policies, responding to emergencies, and reporting concerns. In addition, the college has trained security officers (Public Safety).

## Campus Public Safety

The role of Public Safety is to maintain a safe environment for the Warren Wilson College community and guests. The Department of Public Safety conducts foot and vehicular patrols of the campus community 24 hours per day, 7 days per week. Their office is located in the lower level of Ogg. Public Safety does not have the authority to arrest, but restraint may be used to prevent someone from hurting themselves or another person. Public Safety cooperates fully with state and local police agencies. As the liaison between the College and the police, Public Safety encourages and assists students and staff in reporting crimes to the appropriate law-enforcement agency. Warren Wilson College Public Safety refers to the Buncombe County Sheriff's Department for the enforcement of all applicable county, state, and federal laws.

## Crime Prevention Programs

There are new students and new employee orientations that include sessions geared at informing students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others. During new student orientation Public Safety personnel present information to students during a session called "Living in Community." Public Safety officers also attend the first residence hall meetings of the semester to talk about safety, specifically security in the residence halls, such as locking doors and not allowing people in the building. At new employee orientation the emphasis is made on locking cars and offices as well as being observant and reporting suspicious persons on campus to public safety. Both of these programs also focus on preventing crimes of opportunity by placing emphasis on locking valuables and calling Public Safety if transport through campus is needed to feel secure, especially late at night.

## Weapons Policy

Warren Wilson College strictly prohibits the use, possession, or storage of weapons of any type by faculty, staff, students and visitors on all Warren Wilson College property, including roadways and parking lots. Violators are subject to expulsion, termination, criminal prosecution, or any combination of sanctions. Any violation of this policy should be reported immediately to Public Safety and the Buncombe County Sheriff's Department. Possession of firearms or dangerous weapons could be cause for immediate dismissal or criminal arrest. If a faculty or staff member or student desires to bring a weapon onto campus for an educational purpose (i.e. class demonstration), they must first receive prior permission from the appropriate member of the Cabinet. The term "Weapons" includes the following: firearms (concealed or visible) and without regard to the validity of any permits; grenades, explosives, bombs, or any other deadly object; any BB gun, stun gun, air rifle, air pistol, bowie knife, dirk, dagger, leaded cane, switchblade knife, blackjack, metallic knuckles, razors and razor blades (except solely for personal shaving), fireworks or any sharp pointed or edged instrument except instructional supplies, unaltered nail files and clips and tools used solely for preparation of food, instruction, and maintenance."

## Missing Student Notification Procedures

In accordance with the Higher Education Opportunity Act of 2008, Warren Wilson has developed a procedure for notifying the designated emergency contact in Campus Web for a student who has been determined to be missing.

A student may be deemed missing if it is reported to appropriate College officials (Residence Life Staff, Public Safety, or other Student Life staff) that the student has been unreachable via personal contact, telephone, email, or other means of electronic communication for 24 hours or more, or there is compelling evidence that the person is lost or in danger. All reports will be immediately reported to Public Safety.

Upon receiving a report of a missing student and conducting a preliminary check of the student's room and other areas on campus the student may frequent, Public Safety will notify the Director of Residential Life and/or the Vice President for Student Life.

Upon determination by Public Safety that a student is missing, the designated emergency contact will be notified as soon as possible but no later than 24 hours after that determination. The student's custodial parents or guardian will also be notified if that person is not the designated emergency contact or if no missing person contact is listed.

In situations where the student is a non-resident (resides off-campus), Public Safety will help notify the proper law enforcement agency in the jurisdiction where the student resides or was last seen and assist with the investigation. This notification will be done within 24 hours of receiving a credible report. Nothing in the policy requires Public Safety to wait 24 hours before reporting to the law enforcement agency with jurisdiction.

## Criminal Activity at Off-Campus Student Organization

Warren Wilson College has no off-campus student Organizations that are officially recognized by the institution. Additionally, there are no student Organizations with off-campus housing facilities.

## Alcohol Policy and Laws

The campus policies regarding the possession, use, and sale of alcoholic beverages and the enforcement of state underage drinking laws are outlined in the Student Handbook:

### 7.2.3.3 Alcohol Possession and Use:

- A. Consumption and possession of alcohol by students under the age of 21 are not permitted.
- B. Consumption and possession of open containers of alcohol are not permitted in public areas except in cases where an authorized event allows it.
- C. Any behavior connected with the use of alcohol that compromises the safety of self or others through violence, harassment, or the use of a vehicle under the influence will be seen as the most serious violations of the alcohol policy.
- D. The sale of alcohol to others without a license is prohibited.
- E. A student over the age of 21 that has a roommate/suitemate who is under 21, must ensure that any alcohol in the room is clearly in their direct possession
- F. Students who are over the age of 21 may not store alcohol in a common space that is shared with students under 21 years of age.
- G. Anyone under the age of 21 may not brew or attempt to brew or possess brewing equipment with the intent of brewing alcoholic beverages.
- H. Aiding and abetting an underage person in the sale, purchase, and/or possession of alcohol is prohibited

Public areas where alcohol is not permitted include athletic events, all outdoor spaces such as fields and the pond, residence hall patios, lounges, hallways, porches, and courtyards. Common source containers of alcohol (kegs, beer balls, etc.) empty or full are permitted on campus only when approved by a College official through the event registration process and they are never permitted in residence halls, even if empty.

Alcohol is not permitted at official work crew functions. College funds may never be used to purchase alcohol for student events.

North Carolina State Law Regarding Alcohol: For complete information regarding North Carolina state laws governing alcohol, consult North Carolina General Statutes, Chapter 18B. Some highlights are excerpted below. It is illegal for anyone less than 21 years of age to:

- Possess Alcohol- Penalty: a misdemeanor that will become a matter of public record as a criminal conviction and subject one to court costs and/or fines and/or community service
- Purchase or Attempt to Purchase Alcohol- Penalty: a misdemeanor resulting in court costs and/or a fine and/or community service and, upon conviction, the Department of Motor Vehicles (DMV) will revoke the defendant's driver's license for one (1) year.



- Use or Attempt of Use Alcohol- In order to obtain alcoholic beverages when not of lawful age, a fraudulent or altered driver's license; or that fraudulent or altered identification document other than a driver's license; or a driver's license issued to another person; or an identification document other than a driver's license issued to another person. -Penalty: a misdemeanor resulting in court costs and/or fine and the DMV will revoke the defendant's driver's license for one (1) year.

## Drug Policy Laws

The campus policies regarding the possession, use, and sale of illegal drugs and the enforcement of federal and state drug laws are outlined in the Student Handbook:

### 7.2.3.4 Controlled Substances (Drugs)

- A. In accordance with North Carolina State laws, the College prohibits the possession, use, manufacture, sale, or delivery of controlled substances on campus.
- B. Possession of drug paraphernalia is also prohibited on campus. This includes any item typically used to facilitate the use of a controlled substance.

Controlled substances include all of those listed on Schedules I through V of the Federal Controlled Substances Act. Examples of controlled substances include, but are not limited to marijuana, hallucinogens, opiates, barbiturates, and amphetamines. This also includes prescription medication being used in a manner not consistent with the prescription or by someone other than the person for whom the prescription was written.

The sale or delivery of a controlled substance is considered a serious drug policy violation. Sale is defined as the exchange of a controlled substance for money, services, or other items of value. Delivery is defined as obtaining a controlled substance in one location, either on or off-campus, and delivering it to a person(s) in another location.

**7.2.3.4-1 Drug Convictions and Federal Student Aid:** A person who has been convicted (as an adult) for possession of illegal drugs is ineligible for federal aid for one year for a first offense, two years for a second offense, and indefinitely for a third offense. A person who has been convicted for the sale of illegal drugs is ineligible for federal aid for two years for a first offense and indefinitely for a second offense.

To regain eligibility you must complete a drug rehabilitation program that meets the standards set by Congress and the Department of Education. For more information, call 1-800-FED-AID.

## Substance Abuse Educational Programs

New students are required to attend 'Let's Talk About Sex, Drugs, & Consent' during Orientation Week, a presentation that goes over the basics of substance use (including BAC, ABV, intoxication, etc.) and consent. Programming continues throughout the year, primarily via the Wellness crew. Overdose awareness events were held in the student center where overdose prevention kits were distributed to those students who elected to be trained on how to use them. Event Monitor and Residence Life training were also conducted to impart knowledge of the signs of alcohol poisoning and bystander intervention to students who volunteer as event monitors for on-campus events where alcohol may be present.

## Sexual Assault and Sex Offenses

Warren Wilson College will offer and implement appropriate and reasonable supportive measures to the parties upon notice of alleged harassment, discrimination, and/or retaliation. Supportive measures are

non-disciplinary, non-punitive individualized services offered as appropriate and as reasonably available. They are offered without fee or charge to the parties to restore or preserve access to Warren Wilson College's education program or activity, including measures designed to protect the safety of all parties and/or Warren Wilson College's educational environment, and/or to deter harassment, discrimination, and/or retaliation.

### Sexual Misconduct, Interpersonal and Gender Violence Offenses

- Sexual Harassment
- Non-Consensual Sexual Contact (or attempts to commit same)
- Non-Consensual Sexual Intercourse (or attempts to commit same)
- Sexual Exploitation
- Harassment and Intimidation
- Hate Crimes related to sex, sexual orientation and/or gender
- Inmate Partner Violence
- Stalking

These above-listed offenses are violations of Warren Wilson College policy and can be investigated, adjudicated and sanctioned, as appropriate.

### Title IX Statement

Title IX prohibits discrimination on the basis of sex in education programs or activities operated by recipients of Federal financial assistance. Prohibited sex discrimination covers sexual harassment, including sexual violence. "Sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol, or due to an intellectual or other disability. Sexual violence includes rape, sexual assault, sexual battery and sexual coercion. All such acts of violence are forms of sexual harassment covered under Title IX."

The Equal Opportunity, Harassment, and Nondiscrimination policy is in compliance with Title IX and reflects the intent and activity required by Title IX. Any reports of discrimination on the basis of sex, including sexual harassment and other forms of sexual violence, will be reviewed by the Title IX Coordinator; as well all Title IX compliance efforts will be administered by the Title IX Coordinator. You can contact your Title IX Coordinator at any time to ask about this policy or Title IX itself.

The Warren Wilson College Title IX Coordinator is:

Tacci Smith,  
Dodge House  
PO Box 9000  
Asheville, NC 28815-9000  
Phone: 828.771.3802; Email: [tsmith@warren-wilson.edu](mailto:tsmith@warren-wilson.edu);

Or you can contact:

U.S. Department of Education, Office for Civil Rights, at (800) 421-3481 or [ocr@ed.gov](mailto:ocr@ed.gov).

If you wish to fill out a complaint form online, you may do so at:

[www2.ed.gov/about/offices/list/ocr/complaintintro.html](http://www2.ed.gov/about/offices/list/ocr/complaintintro.html)

Warren Wilson College does not discriminate on the basis of race, color, creed, religion, national or ethnic

origin, gender, gender identity, or gender expression, age, marital status, military/veteran status, disability, or sexual orientation, in the administration of its educational policies, recruitment or admission of students, scholarship, grant or loan programs, Athletic or other College administered programs, employment procedures, training programs, promotion policies or other related personnel practices.

## Consent

First and foremost; Warren Wilson College is committed to effective consent in all relationships. All members of the Warren Wilson community are expected to respect the bodily integrity of others. In order for individuals to engage in sexual Activity of any type with each other, the people involved in the Activity should know or reasonably know that effective consent has been given. Consent is sexual permission. Consent must be clear, knowing and voluntarily given prior to and during sexual Activity. Consent can be given by word or action, although non-verbal consent is not as clear as talking about what you want sexually and what you do not want. Silence--without actions demonstrating permission--cannot be assumed to show consent.

The best way to obtain consent is verbally. Discussing sexual Activity with a person you want to have sex with and obtaining consent to engage in the same form of sexual Activity will ensure that boundaries and desires are known. However, consent to one form of sexual Activity cannot be taken as consent to any other form of sexual Activity. Prior consent to sexual Activity does not mean future consent to sexual Activity. Previous relationships cannot imply consent to future sexual acts. "No" always means "No" however "Yes" might not always mean "Yes" (for instance, when someone uses coercion to obtain a "yes", the situation is considered non-consensual).

As a guide to determine if consent can be given, the people involved need to be:

- Fully aware and conscious and not incapacitated by drugs, alcohol, illness, or sleep.
- Equally free to act.
- Able to clearly communicate their willingness and permission.

In order for consent to be effective, these are the minimal conditions that should be met:

- The person must be able to understand exactly what it is that they are agreeing to and not incapacitated.
- Incapacitation includes incapacitation by drugs or alcohol to the point that a person's state of mind is not clear, and their judgment is impaired. We define incapacitation by drugs or alcohol as follows: a person is incapable, due to the use of drugs or alcohol, of either appraising the nature of his or her conduct, or a person is unable to give effective consent to a sexual act.
- When alcohol or other drugs are being used, someone will be considered unable to give effective consent if they cannot appreciate the Who, What, When, Where, Why, or How of a sexual interaction. Individuals who consent to sex must be able to understand what they are doing.
- To be more precise, an incapacitated person cannot give effective consent. Even if they express willingness to engage in sexual Activity but are incapacitated at the time, and that the individual is incapacitated is known or should be known to the accused, any sexual Activity that takes place is misconduct, and any factual willingness that may have been expressed is irrelevant.

A person cannot give consent if any of the following factors are present:

- Someone forces someone to engage in sexual Activity.
- Someone threatens force against another.
- Someone coerces or intimidates someone into sexual Activity.
- Verbal coercion violates this policy as much as the use of physical force.
- The person is mentally incapacitated.

- Mentally incapacitated could refer to a person with a severe cognitive disability or a person who is incapacitated because of alcohol or other drugs.
- The person is physically helpless.
  - Physically helpless could refer to a person with a physical disability, an injury, or someone who is passed out, amongst other things.
- Or the person is a minor.
- If a person is slurring their words, having difficulty maintaining equilibrium, passing in and out of consciousness, or is vomiting, they can safely be considered to be incapacitated. Incapacitation may exist in the absence of these symptoms. Incapacity is not determined based on a person's Blood Alcohol Content level.

## Educational Programs

The Wellness Center offers educational programs to promote awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses. The programs and descriptions are listed below:

- **“Let's Talk about Sex”** – A program performed by students and the Director of Counseling and Wellness addressing the issues of consent, reporting, Title IX policy and procedures, fact and statistics, gender identity and expression, safe sex and ending sexual violence on campus. The Vice President of Student Life, representatives from the Counseling Center, Helpmate, and Our Voice also participate.
- **Survivor Support Circle**
- **Helpmate Domestic Violence Survivor Advocate training** – The training consists of knowing what the needs of the survivor are, how to fill out a report, resources the survivor may need, and next steps to take.
- **Clothesline Project** – Students are given the opportunity to design a t-shirt in support of survivors of sexual assault. A student may design a t-shirt in honor of a survivor they know or with a message to their perpetrators. This allows students to talk back to their assaulters and to remind the campus community of rape, sexual assault, and relationship violence happens to members of the campus community.
- **Rape Culture, Bystander Intervention, and Supporting Survivors** – Series of three trainings that Our Voice facilitated on campus for students and staff.
- **Bystander intervention and Title IX training for athletes** – Director of Athletics required all student-athletes to attend training with the Director of Counseling and Wellness.
- **Healthy Relationships panel** – A range of professionals participated in a panel answering student questions and providing information on healthy and unhealthy relationships.
- **Guest Speaker** – Guest Speakers are often invited onto campus to talk to students about healthy relationships and consensual, safe, and pleasurable sexual experiences.
- **Other programs offered through the Wellness Center** – Party Monitor Training, Basics of Self Defense with Public Safety, trauma informed yoga, zine making pares to raise awareness of sexual assault.

## Procedures to Follow If a Sex Offense Occurs

Medical Support: Survivors have the right to medical care. A survivor can go to the hospital for a forensic examination or a survivor may choose to go to the Buncombe County Health Center or a private physician for a general exam testing and treatment; emergency contraception can be obtained from a pharmacist.

The Importance of Preserving Evidence for the Proof of a Criminal Offense

If a survivor is unsure about filing a formal report on campus or with the police – a survivor should consider preserving evidence of an assault, which might be used later to support a crime report or to obtain an order of

protection. Evidence from an assault or other form of violence should be preserved as soon after an incident as possible. A Sexual Assault Nurse Examiner (SANE) can preserve evidence through a forensic exam. The exam can be done whether or not the survivor receiving the examination wants to pursue criminal charges.

## Notifying Appropriate Law Enforcement

Found in the Rights of the Reporting Student Section of our Policy it states that the student has the right to be informed by college officials of options to notify proper law enforcement Authorities, including on-campus and local police, and the option to be assisted by campus Authorities in notifying such Authorities, if the student so chooses. This also includes that right not to report if this is the reporting student's desire (however in some cases the college may need to proceed with an investigation if the college has knowledge of risk to members of the community).

## Sexual Assault Reporting Options

There are three reporting options on campus: Informal, Formal, and Anonymous. You can also decide to file a report off campus with the Buncombe County Sheriff's Department. You can choose not to file a report at all, or to file one later. Remember, that it is never too late to speak with someone about what you have experienced. Whenever you feel ready to talk about it, consider contacting Wellness Center to help you process your emotions and what happened. An Incident Report Form is provided for anyone interested or required to report.

## To File an Anonymous Report

The college counselors who staff the Counseling Center are anonymous reporting options and their information is kept completely confidential. The Chaplain acting in their role as chaplain is an anonymous reporting option. Finally, the College nurses including the clinic director Pat Parker is an anonymous reporting option.

## To File an Informal Report

As a reporting student (the person reporting an alleged policy violation) you can contact Director of Counseling and Wellness, Mariel Epstein Olsen at [mepstein@warren-wilson.edu](mailto:mepstein@warren-wilson.edu) or 828-771-3799 to file an informal report. This is a way to document your experiences, seek support and explore having some of your needs met such as room changes, work crew changes, class changes, etc. without pursuing a formal report. With this option there would not be a formal investigation of the charges and no disciplinary action would be possible against the person named in the report, although a report of the incident will be provided to the Title IX Coordinator.

Please note that the College may be required to look into certain policy violations even if the reporting student does not want the matter pursued. The College takes seriously reports of violence and in some cases must respond. In these cases, the college will proceed with care to protect the reporting student and all involved. In such cases where the college must pursue the report of a policy violation, the reporting student will be notified, when reasonable, in advance of any action.

## Informal Dispute Resolution Efforts

In some sexual harassment situations, after filing an informal report, it may be possible to resolve the matter through informal a dispute resolution processes. The Vice President for Student Life or appointed designee will oversee the resolution process. If a satisfactory resolution cannot be reached, then the reporting student can make a formal report. Other options such as room changes, work crew changes, class changes, etc. will also be considered.

## To File a Formal Report

To file a formal report of an alleged policy violation, the reporting student will meet with the Title IX Coordinator. A student can choose to do this by first contacting The Center for Gender and Relationships Director or by going directly to the Vice President for Student Life's Office. This will need to be followed by filing a written incident report. There is no deadline for filing a formal report; a student may file a report at any time. Certain actions (such as a campus "no trespass" order or persona non grata letter) may be possible as an action against others that violate Warren Wilson College policies.

Upon the receipt of a reported violation of this policy, the Title IX Coordinator or appointed designee will open and oversee the investigation of the formal report (and the hearing board process, if necessary). An advocate will be identified for the reporting student (most often this person will be the Center for Gender and Relationships Director).

In cases where the person filing the report requests special protections to feel safe until a hearing can happen and/or the college feels that based on the evidence presented actions are necessary to protect the person filing the report or other members of the community, the college reserves the right to take any action it deems necessary to protect student rights and safety. This may include, but not be limited to, a modification in living arrangements, removal of the accused from campus pending a hearing, or notification of Authorities.

The Title IX Coordinator or appointed designee will oversee the following investigation:

- In coordination with the campus Title IX Coordinator, initiate any necessary remedial actions.
- Determine the identity and contact information of the alleged victim, if necessary (as in cases where a third party is reporting the policy violation)
- Identify the correct policies allegedly violated (in some cases, more than one policy may be identified)
- Conduct an immediate initial investigation to determine if there is reasonable cause to charge the responding student, and what policy violations should be alleged as part of the complaint.
- Meet with the reporting student to finalize the complaint and prepare the notice of charges on the basis of the initial investigation.
- An assigned investigator will commence with a thorough, reliable, and impartial investigation by developing a strategic investigation plan, including a witness list, evidence list, intended timeframe, and order of interviews for all witnesses and the accused individual, who may be given notice prior to or at the time of the interview; Complete the investigation promptly, and without unreasonable deviation from the intended timeline.
- Make a finding; the standard of proof for a finding is if there is greater than 50 percent chance that something is true. This is referred to as preponderance of the evidence –whether a report is more likely than not to be true and to have occurred; If there is insufficient evidence to support a finding, the report may be closed but kept on file in the event further information supports reasonable cause to reopen the report.
- Notify the reporting student of the finding
- Present the findings to the responding student, who may accept the findings, accept the findings in part and reject them in part, or may reject all findings.

Where the responding student accepts the finding that she/he violated college policy, the investigator in consultation with the Title IX Coordinator or their designee will impose appropriate sanctions for the violation. The college will act to end the discrimination, prevent its recurrence, and remedy its effects on the victim and the college community.

In the event that either the responding or reporting student rejects the findings in part or entirely, the Vice President for Student Life or appointed designee will convene The Sexual Misconduct, Interpersonal and Gender Violence Hearing Panel to determine whether the accused individual is in violation of the college's interpersonal violence policy.

## The Sexual Misconduct, Interpersonal and Gender Violence Hearing Panel

Warren Wilson College will designate a single Decision-maker or a three-member panel from the Pool, at the discretion of the Title IX Coordinator. The single Decision-maker will also Chair the hearing. With a panel, one of the three members will be appointed as Chair by the Title IX Coordinator.

The Decision-maker(s) will not have had any previous involvement with the investigation. The Title IX Coordinator may elect to have an alternate from the Pool sit in throughout the hearing process in the event that a substitute is needed for any reason.

Those who have served as Investigators will be witnesses in the hearing and therefore may not serve as Decision-makers. Those who are serving as Advisors for any party may not serve as Decision-makers in that matter.

The Title IX Coordinator may not serve as a Decision-maker or Chair in the matter but may serve as an administrative facilitator of the hearing if their previous role(s) in the matter do not create a conflict of interest. Otherwise, a designee may fulfill this facilitator role. The hearing will convene at a time and venue determined by the Title IX Coordinator or designee.

## The Hearing Process

The reporting student has the right to have a support person from the campus community present during the hearing process. The responding student also has the right to have a support person present during the process. Support persons may be present for the entire hearing but may speak only with the person being supported; they may not participate in the hearing in any other way. The reporting and responding students can be accompanied by no more than 2 support individuals, others are not permitted in the hearing process.

The Hearing Officer will make every effort to secure a space that is appropriate, confidential and provides sufficient space for pares to be seated away from each other. The hearings will be closed to all but the Panel, the Hearing Officer, the pares, and their support persons. The Hearing Officer will recognize speakers and interruptions will not be tolerated. The Hearing Officer will also determine the appropriateness of questions and has the final decision regarding what can or cannot be asked. Disruption of a hearing may result in dismissal from the proceedings.

An audiotape of the hearing will be made for the panel to use during the deliberation process. This tape may also be reviewed in the case of an appeal. No other recording of the hearing is permitted.

## Deliberation and Determination

The Sexual Misconduct, Interpersonal and Gender Violence Hearing Panel will deliberate until a determination is made. The panel will strive for consensus but will reach a decision by majority vote if that is not possible. If the panel does not find the responding student responsible for the report as written, the panel can still find the responding student in violation of another part of The Sexual Misconduct, Interpersonal and Gender Violence Policy.

Notification of the panel's decision will be made via letter written by the Vice President for Student Life or appointed designee. Copies of the letter will be sent to both parties for any misconduct determination without condition or limitation and will include: the policy(s) alleged to have been violated, the final determination, sanction(s) (if appropriate), and the rationale for the decision.

Warren Wilson College reserves the right to publicly release the name, policy violation, and sanction, for any student found responsible for violations of crimes of violence or sexual offenses.

## Sanctions

The Hearing Panel reserves the right to broaden or lessen the following range of recommended sanctions in the case of mitigating circumstances, but neither the panel nor the appeal officers will deviate from this range unless compelling justification to do so exists.

- A violation of the policy on non-consensual sexual intercourse: suspension or expulsion.
- A violation of the policy on non-consensual sexual contact (no penetration): a range from suspension to expulsion.
- A violation of the policy on sexual exploitation or sexual harassment: a range from a written warning to expulsion.
- A violation of stalking and/or IPV: a range from a written warning to expulsion. All sanctions may include a requirement to seek counseling and/or mandate education related to the policy violated.

Where the responding student is found in violation of Warren Wilson policy, the Hearing Panel or appointed designee will impose appropriate sanctions for the violation, after consultation with the Title IX Coordinator. The College will act to end the discrimination, prevent its recurrence, and remedy its effects on the victim and the College community. Warren Wilson College will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by Warren Wilson College against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of disclosing the results of the disciplinary proceedings.



## On and Off Campus Resources

The right to be notified of available counseling, mental health, or student services for victims of sexual assault, both on campus and in the community

### Helpful Numbers On Campus:

#### **Director of Counseling and Wellness**

Marisel Epstein-Olsen

Crisis Hotline: 828-337-3264

#### Counseling

Rachel Keefe— ext. 3905

#### **Public Safety**

Ogg 104

On-call cell (24/7): 828-230-4592

#### **Dean of Students and Title IX Coordinator**

Tacci Smith

Dodge House

titleIXcoordinator@warren-wilson.edu

Phone: ext. 3800

### Off Campus:

#### **Our Voice (for sexual violence)**

44 Merrimon Ave. – Suite 1

Asheville, NC 28801

Business Phone: 828-252-0562

24-hour crisis line: 828-255-7576

#### **Helpmate (for relationship violence)**

Crisis Line: 828-254-0516

Business Phone: 828-254-2968

#### **Buncombe County Health Center**

35 Woodfin Street Asheville, NC 28801

Business Phone: 828-250-5133

#### **Planned Parenthood**

603 Biltmore Ave

Asheville, NC 28801

Business Phone: 828-252-7928

#### **Child Abuse Prevention Services, Inc.**

50 S. French Broad Ave. Suite 152

Asheville, NC 28801

Business Phone: 828-254-200

## Accommodations for Reporting Students

The right to notification of and options for, and available assistance in, changing academic and living situations after an alleged sexual assault incident, if so requested by the reporting student and if such changes are reasonably available (no formal complaint, or investigation, campus or criminal, need occur before this option is available).

### Accommodations may include:

- Change of an on-campus student's housing to a different on-campus location
- Assistance from college support staff in completing the relocation
- Arranging to dissolve a housing contract
- Exam (paper, assignment) rescheduling
- Taking an incomplete in class
- Transferring of classes
- Temporary withdrawal
- Alternative course completion options

## Sex Offender Registration

In accordance with the Campus Sex Crimes Prevention Act of 2000, which amends the Jeanne Clery Act, this report includes information on locating Registered Sex Offender information in the local area. The act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by the state concerning registered sex offenders may be obtained.

To locate sex offender information in North Carolina you can access the North Carolina Sex Offenders and Public Protection Registry at <http://sexoffender.ncdoj.gov/>

The College reserves the right to disclose to the community information about sex offenders that are accepted as members of the Warren Wilson community. Such information that can be shared includes, but is not limited to, the person's name and address, a physical description of the person, the type of vehicle that the person is known to drive, any conditions or restrictions placed upon the person's probation, parole, post-prison supervision or conditional release, a description of the person's method of offense, a current photograph of the person, and the name and telephone number of the person's parole and probation officer.

### Employees Responsible for Title IX Reporting:

Department	Name	Email	Phone	Office
Title IX Coordinator				
Student Life	Tacci Smith	tsmith@warren-wilson.edu	828-771-3768	Dodge House, 2 <sup>nd</sup> floor*
Title IX Deputies				
Academic Support Services	Lyn O'Hare	lohare@warren-wilson.edu	828-771-3012	Morse, 3 <sup>rd</sup> floor
Academics (faculty)	Gary Hawkins	ghawkins@warren-wilson.edu	828-771-3718	Jensen 203
Academics (students)	Carol Howard	choward@warren-wilson.edu	828-771-3720	Laursen, 2 <sup>nd</sup> floor
Admission	Dani Hammond	dhammond@warren-wilson.edu	828-771-2040	Orr Cottage
Athletics	Robin Davis	rmartin@warren-wilson.edu	828-771-3001	DeVries, 2 <sup>nd</sup> floor
MFA	Debra Allerby	dallerby@warren-wilson.edu	828-771-3715	Boon 2nd floor
Residence Life	RJ Chittams	rchittams@warren-wilson.edu	828-771-5813	Dodge House, 2 <sup>nd</sup> floor*
Center for Experiential Learning	Paul Bobbit	pbobbit@warren-wilson.edu	828-771-3019	Log Cabin

\*Please note that all staff located in Dodge House have been temporarily relocated to the bottom level of Sunderland Hall.

## Geography Definitions

1) On-campus property: Any building or property owned or controlled by the College within the same reasonably contiguous geographic area and used by the College in direct support of, or in a manner related to the College's educational purpose, including any buildings or property that is owned by the College but controlled by another person and which is frequently used by students and supports institutional purposes such as a food or other retail vendor.

2) On-campus Residential.

3) Non-campus property: Any building owned or controlled by a student organization that is officially recognized by the College; or any building or property owned or controlled by the College that is used in direct

support of, or in relation to the College's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the College.

4) Public property: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

**Offenses Reported to Buncombe County Sheriff's Department** that happened in the jurisdiction contiguous and adjacent to campus property:

2019	2020	2021	TOTAL
0	0	0	0

# Warren Wilson College

## Campus Map



Revised August 2018

- |  |   |
|--|---|
| <b>BUILDINGS</b>   | <b>PARKING</b>  |
| <span style="color: #8B4513;">■</span> Academic          | <span style="background-color: white; border: 1px solid black; width: 15px; height: 15px; display: inline-block;"></span> Staff |
| <span style="color: #00008B;">■</span> Administration    | <span style="background-color: #4682B4; width: 15px; height: 15px; display: inline-block;"></span> Student                      |
| <span style="color: #008000;">■</span> Athletic          | <span style="background-color: #800080; width: 15px; height: 15px; display: inline-block;"></span> Visitor                      |
| <span style="color: #00CED1;">■</span> Campus Facility   | <span style="background-color: #D8BFD8; width: 15px; height: 15px; display: inline-block;"></span> Visitor & Staff              |
| <span style="color: #8B4513;">■</span> Student Residence | <span style="background-color: #ADD8E6; width: 15px; height: 15px; display: inline-block;"></span> Handicap Parking             |
|  | <span style="color: red;">ⓧ</span> Emergency Tel.   |

Offense	Year	On-Campus Property	On-Campus Student Housing Facilities	Non-Campus Property	Public Safety
MURDER / NON-NEGLIGENT MANSLAUGHTER	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
NEGLIGENT MANSLAUGHTER	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
RAPE	2021	0	0	0	0
	2020	0	0	0	0
	2019	2	2	0	0
STATUTORY RAPE	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
INCEST	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
FONDLING	2021	0	0	0	0
	2020	1	1	0	0
	2019	2	2	0	0
ROBBERY	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
AGGRAVATED ASSAULT	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0

Offense	Year	On-Campus Property	On-Campus Student Housing Facilities	Non-Campus Property	Public Safety
BURGLARY	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
MOTOR VEHICLE THEFT	2021	0	0	0	0
	2020	1	0	0	0
	2019	0	0	0	0
ARSON	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2021	1	1	0	0
	2020	0	0	0	0
	2019	0	0	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2021	55	42	0	0
	2020	66	54	0	0
	2019	56	51	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0

Offense	Year	On-Campus Property	On-Campus Student Housing Facilities	Non-Campus Property	Public Safety
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2021	112	108	0	0
	2020	47	47	0	0
	2019	82	56	0	0
HATE CRIMES: Criminal Offenses	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
HATE CRIMES: Destruction/Damage/Vandalism of Property	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
STALKING	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
DATING VIOLENCE	2021	1	1	0	0
	2020	0	0	0	0
	2019	1	1	0	0
DOMESTIC VIOLENCE	2021	7	7	0	0
	2020	0	0	0	0
	2019	0	0	0	0
UNFOUNDED CRIMES	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0

## Hate Crimes and Bias Policy from the Student Handbook

### Hate Crimes

A Hate Crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the identity (perceived or actual) of the victim including race, religion, sexual orientation, gender, gender identity, ethnicity, national origin, and/or disability. Even if the offender was mistaken about the victim's race, religion, sexual orientation, gender, gender identity, ethnicity, national origin,

veteran status, and/or disability, the offense may still be a hate crime as long as the offender was motivated by bias against that group. Having and voicing an opinion is protected by freedom of speech. Warren Wilson College is a place for growth and discussion with a primary focus on the positive exchange of ideas. While this value of openness protects individual thought, it does not protect harassment or expressions of bias or hate aimed at individuals that violate the Code of Student Conduct. It is important to report any incident that you believe may be criminal and may be motivated by hate or bias. You should make these reports by using the Bias Reporting System or by completing the Bias-Related Incident Reporting form. You may also make a report directly to the Department of Public Safety at (828) 230-4592 or for residential students, notifying a member of the Residence Life Staff.

## Bias Policy

The Southern Poverty Law Center defines a bias incident as “conduct, speech or expression motivated, in whole or in part, by bias or prejudice. It differs from a hate crime in that no criminal Activity is involved.” Bias incidents include completed, attempted, or threatened abusive or hostile language and behaviors against persons, property or an institution that involve a target(s) selected on the basis of the target's actual or perceived status (including race, religion, sexual orientation, gender, gender identity, ethnicity, national origin, veteran status, and/or disability) that reasonably is understood to demean, degrade, threaten, or harass. Warren Wilson College will respond to unwelcome, discriminatory conduct that is severe, pervasive, and objectively offensive, and that so undermines and detracts from the target(s) educational experience so that the target(s) is effectively denied equal access to an institution's resources and opportunities. By its very nature, bias will be deemed an aggravating circumstance to any violation of the Code of Student Conduct.

Having and voicing an opinion is protected by freedom of speech. Warren Wilson College is a place for growth and discussion with a primary focus on the positive exchange of ideas. While this value of openness protects individual thought, it does not protect harassment or expressions of bias or hate aimed at individuals that violate the community standards.

- In 2021, there were no reports to campus Authorities of bias or hate crime incidents that met the Clery reporting criteria.

## Annual Fire Safety Report

The 2019 Annual Fire Safety Report is provided in compliance with the Higher Education Act, as amended by the Higher Education Opportunity Act, Public Law 110-315, also known as the Clery Disclosure Act. This report informs the campus community about important procedures, policies, crime prevention programs, and campus crime statistics. A notice is mailed annually to students and employees advising them that the report can be accessed online. Hard copies of the report may also be obtained. Prospective students and employees are afforded the same information at the time they obtain an application for admission or employment. Any person may have access to this report.

Compilation of information for this report is accomplished through cooperative efforts with Public Safety, Residence Life, Facilities, and Safety & Risk Management.

Fire Safety information is presented as it relates to the Office of Student Housing & Residence Life.



## On-campus Student Housing Fire Safety System

- Sunderland: System smoke sensors in common areas and hallways, supervised sprinkler systems in every room, 9 Volt smoke detectors 1st , 2nd , and 3rd floor bedrooms.
- Vining A, B, C: System smoke sensors in common areas and hallways, 9 Volt smoke detectors in bedrooms Village A, B: Full coverage system smoke sensors and sprinkler system
- Schafer A, B, C: Full coverage system smoke sensors and sprinkler system
- Stephenson: Full coverage systems smoke sensors and sprinkler system.
- Ecodorm: Full coverage system smoke sensors sprinkler systems.
- Shepherd: System smoke sensors in hallways and common areas, 9 Volt smoke detectors in bedrooms Sage: Full coverage system coverage smoke sensors
- Dorland: Full coverage systems smoke sensors and sprinkler system
- ANTC: Full coverage systems smoke sensors.
- Sutton: System smoke sensors in hallways and common areas, 120 Volt smoke detectors in bedrooms.
- Elmslie: System smoke sensors in hallways and common areas, 120 Volt smoke detectors in bedrooms.
- Korevec: System smoke sensors in hallways and common areas, 120 Volt smoke detectors in bedrooms.
- Wellness: System smoke sensors in hallways and common areas, 120 Volt smoke detectors in bedrooms.

## Fire Drills

Two fire drills were completed with permission from the local fire marshall in 2021.

## Fire Hazard Policy

Policies regarding portable electrical appliances, smoking, and open flames in the campus residence halls are included in the Student Handbook:

5.7.2 Fire Hazards: Candles, incense, incense holders, string lights, lava lamps, non-regulation halogen lamps, lamps with multiple arms and plastic shades, oil lamps, kerosene heaters, electrical heaters, space heaters, flammable liquids, fireworks, ammunition, or other flammables are not permitted in the residence halls. Do not drape or hang material over lampshades or light fixtures. No air conditioners, appliances with open coil elements, or large refrigerators are permitted. Use heavy-duty fusible power strips instead of extension cords.

7.2.3.2 Tobacco Use and Smoking Policy: Warren Wilson College, in its efforts to create a healthier atmosphere for the campus community, strives to control exposure to secondhand smoke. It emphasizes prevention and education efforts that support non-use and address the risks of tobacco use.

On the Warren Wilson College Campus, smoking tobacco or any other substance is prohibited in the following locations:

- On all parts of the Central Campus (including the pedestrian bridge) that are outside of designated smoking areas (DSA's\*). The Central Campus is defined as all property and structures between Warren Wilson College Road and the service road that leads to the Farm.
- Inside all campus buildings.
- Within 25 feet of all campus buildings not on the central campus.
- Within 25 feet of all Athletic facilities, including the Alpine Tower, soccer fields bleachers, and tennis courts.

- In all College vehicles.

#### 7.2.3.10-2 Restrictions:

- All open flame is prohibited within fifty feet of any structure.
- Fires must not be left unattended.

7.2.3.11 Fire for Dramatic Effect and Special Open Flame: The open flame used for dramatic effect includes candles, incense, oil lamps, Tiki torches, and any similar devices. The chapel and associated buildings on campus are the only buildings that may use candles and incense without permission. Open flames are never permitted within a residence hall.

#### Evacuation in the event of a Fire

In the emergency procedures booklets posted in all buildings the following steps should be taken to evacuate:

- If you see a fire or heavy smoke, pull the fire alarm at the nearest pull station that will activate the fire alarm system. If there is no pull station, call 911 from a safe area.
- If the fire is in the incipient state (beginning) and you have had fire extinguisher training, use the fire extinguisher to put out the fire. Ask someone to assist you.
- Notify the Public Safety Officer on duty that you started the evacuation and called 911. Give details of the fire.

#### Fire Safety Education and Training

The Associate Director of Public Safety included fire safety training in OSHA orientation, so all incoming students see how to operate a fire extinguisher and when NOT to use a fire extinguisher (i.e., the fire has grown too large or is an oil fire and you do not have the appropriate extinguisher). This training includes showing a video illustrating how quickly a residence fire can grow.

#### Staff who receives reports of Fires

The campus community is instructed to notify a person on the list below in the event of a fire:

Paul Puglisi – Public Safety Officer  
 Robert Senna – Public Safety Officer  
 Daniel Gardner – Public Safety Officer  
 Austin Bennett – Public Safety Officer  
 Caroline Rodgers – Public Safety Officer  
 John Davidson – Director of Public Safety  
 Tacci Smith – Vice President for Student Life  
 RJ Chittams – Residence Life Director

#### Improvements to Fire Safety

Unifour, an external company, did a thorough inspection of Fire Extinguishers and other fire safety systems and performed extensive service to the equipment.

#### Fire Statistics for on-campus student housing:

The number of fires and cause of each fire – 0  
 The number of persons with fire-related injuries for each fire – 0  
 The number of fire-related deaths for each fire – 0  
 The value of property damage caused by each fire – 0